



# Payette River Regional Technical Academy

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## BOARD MINUTES

**March 9, 2018**

4:00 p.m. – BOARD MEETING

PR<sup>2</sup>TA Room M-5

721 W 12<sup>th</sup> Street, Suite A

Emmett, ID 83617

### **Board of Directors:**

Steven Thayn – Board Chair  
Susan Jenkins – Board Vice Chair  
David White – Treasurer  
Michelle Davelaar – Board Director  
Jerod Hines - Board Director  
Michele Chadwick - Board Director

### **Office Administration**

Patrick Goff – Superintendent/Principal  
Shelly Obermeyer – Vice Principal  
William Knickrehm – Chief Operations Officer  
Tirzah Adams – Business Manager  
Francis Frisbee - Secretary

Meeting called to order at 4:00 pm by Chair Thayn: Board present, Office Administration present, Chris Yorgason, PR2TA Legal Counsel - conferencing via phone, and Jim Correia, PR2TA Comptroller present. Director Davelaar, Vice Principal Obermeyer, and Business Manager Adams not present.

Guests: Jay Hummel – ESD Admin; Lynsie Vickery - ESD Trustee.

### **CALL TO ORDER:**

- Pledge of Allegiance
- Agenda Adjustments /Approval
  - Presentation by PR<sup>2</sup>TA Teachers
    - Eileen Bromgard – Family Consumer Science:
      - Bromgard is the Teen Living teacher and FCCLA advisor. She outlined course curriculum, projects, blended learning and pathways options.
    - Greg Butcher - Culinary Arts and Nutrition Foods
      - Butcher outlined course curriculum, projects, blended learning and pathway options.
- Approval of Agenda
  - **Treasurer White moved and Vice Chair Jenkins seconded that we approve the agenda. Motion passed unanimously.**



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- New Directors Sworn In
  - **Chair Thayn presented the Oaths of Office to Dr. Jerod Hines and Michele Chadwick. Sworn in and accepted at 4:08 p.m.**
- Approval of Minutes
  - **Vice Chair Jenkins moved and Treasurer White seconded to approve the February 9th minutes. Motion passed unanimously.**
- Approval of Bills
  - Treasurer White reviewed accounts payable list.
  - **Vice Chair Jenkins moved and Director Chadwick seconded to approve the bills. Motion passed unanimously.**
- Budget Review
  - PR<sup>2</sup>TA comptroller, Jim Correia, stated the budget is in good shape with PR<sup>2</sup>TA coming in under budget this year. Mr. Correia suggested he have a meeting with a board member and the treasurer.
  - Reminder that PR<sup>2</sup>TA Service Agreement with ESD comes up in 2019.

## ACTION ITEMS:

- Francis Frisbee presented bill for approval to LinkedIn in the amount of \$1750.00.
  - **Director Chadwick moved and Director Hines seconded. Motion passed unanimously.**
- Update of purchasing policy. Director Chadwick will have an update of the purchasing policy ready for Board review and vote at the June meeting.
  - **Director Chadwick moved and Vice Chair Jenkins seconded to suspend the purchasing policy while being reviewed. Motion passed unanimously.**
- Approval to continue using Quest CPAs, P.C. as PR<sup>2</sup>TA auditing service.
  - **Treasurer White moved and Director Hines seconded to accept Quest CPA's, P.C. as our auditors. Motion passed unanimously.**

## DISCUSSION ITEMS:

- Charter training during the Summer

## INFORMATION ITEMS:

- Next Board Meeting is April 17th, 2018, 4:00PM
- April 2, 10:00-2:00 p.m. Work Session addressing ten items of concern and update to the Charter. Location to be determined.
- College visitation April 26<sup>th</sup>-27<sup>th</sup>, 2018.

## REPORTS:

- Pat Goff
  - 8<sup>th</sup> grade parent night was a big success
  - Steven-Henager College options
  - CISCO Networking Academy Curriculum for High School requires certified teacher



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- Moving forward with PR<sup>2</sup>TA network
- Pat and Tirzah attended IASBO
- Staff requests for curricular materials, hardware and tools to be submitted by June for coming school year
- Emmett secondary would be best on semesters rather than trimesters; decision to change whole district based on state testing – IRI – Idaho Reading Indicator – Assessment
- Spring evaluations are being completed
- Bill Knickrehm
  - Nothing added
- Michelle Davelaar – Not present

**Note:** Because of the need to efficiently conduct its business within the available time, to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

## **Executive Session:**

- None

**Note:** In accordance with Idaho Code 74-206(1) (b), a motion is requested to recess this open meeting and convene into an executive session for the purpose of discussion matters pertaining to negotiations for property acquisition, labor agreements, trade or commerce; for personnel matters; for legal matters; for discussion of records which cannot be made public; and/or for student matters. Following discussion, the Board will reconvene into an open session to take any Board action necessary on matters discussed in the closed meeting.

**ADJOURN: Chair Thayn moved and Treasurer White seconded to adjourn at 6:23.  
Motion passed unanimously.**