



Payette River Regional Technical Academy

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BOARD MINUTES

APRIL 17, 2018

4:00 p.m. – BOARD MEETING

PR²TA Room M-5

721 W 12th Street, Suite A

Emmett, ID 83617

Board of Directors

Steven Thayn – Chair
Susan Jenkins – Vice Chair
David White – Treasurer
Michelle Davelaar – Director
Jerod Hines, M.D. - Director
Michele Chadwick - Director

Administration

Patrick Goff – Superintendent/Principal
Shelly Obermeyer – Vice Principal
William Knickrehm, – Chief Operations Officer
Tirzah Adams – Business Manager
Francis Frisbee - Secretary

Meeting called to order at 4:07 pm by Chair Thayn: Board present, Office Administration present. Chris Yorgason, – PR²TA Legal Counsel present. Director Davelaar, Vice Principal Obermeyer, and Secretary Frisbee not present.

Presenters: PR²TA Teachers Patti O'Maley and John Ayers.

CALL TO ORDER:

- Pledge of Allegiance
- Agenda Adjustments /Approval
- **Director Chadwick moved and Treasurer White seconded to approve the agenda with the following additions:**
 - **Action Item to publish the list of Monthly Board meetings with dates and times in the Messenger Index and on social media.**
 - **Action Item to complete the response to the 10 items of concern.**

Motion passed unanimously.

- **Director Chadwick moved and Vice Chair Jenkins seconded to move the teacher presentation to the next order of business. Motion passed unanimously.**
 - Presentation by PR²TA Teachers
 - John Ayers –Business/Administrative Manager to our Pathways Program
 - Patti O'Maley – Business/High School of Business



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- Approval of Minutes
 - **Chair Thayn moved and Vice Chair Jenkins seconded to approve the March 9th minutes. Motion passed unanimously.**
- Approval of Bills
 - Treasurer White reviewed accounts payable list.
 - **Director Chadwick moved and Vice Chair Jenkins seconded to approve the bills with the notation Chief Operations Officer Knickrehm reimburse Pr2ta for one of his two mifi receivers each month. Motion passed unanimously.**

ACTION ITEMS:

- The work session finished our response to Emmett School District's 10 items of concern. **Director Chadwick moved and Treasurer White seconded to have PRTA Legal Counsel Chris Yorgason forward our response to each of the Trustees of the Emmett School Board as soon as possible. Motion passed unanimously.**
- **Vice Chair Jenkins moved and Director Chadwick seconded that the monthly Board Meeting schedule be published in the Messenger Index and posted on Facebook. With the exception of January, February and March of 2019, the meeting dates for the 2018-2019 school year are the 2nd Tuesday of each month at 4 p.m. in room M-6. For January, February and March 2019 the meeting date will change to the 2nd Friday of the month. These listings will be sent to the City and County Clerks as well. Motion passed unanimously.**
- **Vice Chair Jenkins moved and Director White seconded to accept Michelle Davelaar's resignation from the PR2TA Board and to purchase thank you and gift (\$50) cards. Motion passed unanimously.**

DISCUSSION ITEMS:

- COO Knickrehm reported that we will not be pursuing a partnership with Tek Trep at this time. Special Education is a key element in their program.
- Areas for COO Knickrehm to focus on growth and/or expansion will be part of the May meeting. Some of the items for discussion include: Adult Education, Online Learning, Aeronautics, Special Education Teacher, and Adult Programs.
- Director Chadwick will incorporate the changes discussed and present a final copy of the Purchasing Policy at the May meeting for approval.

INFORMATION ITEMS:

- Next Board Meeting is May 8th, 2018, 4:00PM
- 2018 Budget Timeline
 - May 29th deadline for the advertisement in Messenger Index
 - June Board Meeting is the hearing and approval of the 2018-19 Budget



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- July Board Meeting is the Annual Board Meeting
- Principal Goff shared information on the possible purchase of School Transportation. Gave more information in his report.
- The State is changing the name for Sports Med/Physical Therapy to Exercise Trainer.

REPORTS:

- Principal Goff
 - Pat, Jim and Tirzah attended the State Meeting. Good information.
 - Meet with Hub to discuss plan options for next year
 - Staff evaluations are due to State by May.
 - Discussing our program with Horseshoe Bend, Christian School, and Novitas. Other possibilities include New Plymouth, Midvale and Council. Adding students from these schools provides opportunities for their students and increases our percentage (15%).
 - Learned of money available from the State for one-time grants. He will be putting in for the following: Nate-Welders, Rob-Robotic Arm and a Mini Bus for Pr2ta as previously mentioned.
 - Culinary students are headed to Florida next week
 - Engineering/Ag Science will present at the next meeting
 - Would like to see us enhance our security by adding cameras and upgrading exterior doors to a fob system.
 - Letters of intent for returning teachers went out today
 - Contracts and Stipends out today
 - June meeting agenda to include ratifying teacher contracts
- Bill Knickrehm
 - Nothing added

Note: Because of the need to efficiently conduct its business within the available time, to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

Executive Session:

- None

Note: In accordance with Idaho Code 74-206(1) (b), a motion is requested to recess this open meeting and convene into an executive session for the purpose of discussion matters pertaining to negotiations for property acquisition, labor agreements, trade or commerce; for personnel matters; for legal matters; for discussion of records which cannot be made public; and/or for student matters. Following discussion, the Board will reconvene into an open session to take any Board action necessary on matters discussed in the closed meeting.

**ADJOURN: Chair Thayn moved and Treasurer White seconded to adjourn at 6:23.
Motion passed unanimously.**