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Payette River Regional Technical Academy

BOARD MINUTES

September 5, 2013

4:00 P.M. – REGULAR MEETING

PR2TA Room M-6

721 W 12th Street, Suite A

Emmett, ID 83617

Board of Trustees

Steven Thayn – Board Chair
Ted Zipf, MD PhD. – Treasurer -- via telephone
Susan Jenkins – Secretary
Wayne Rush – Board Trustee
Rhoda Gerrard – Board Trustee
Vickie Renfro – Board Trustee -- Absent
Nancy Jo Ness – Board Trustee
David White – Board Trustee -- Absent
William Knickrehm, J.D. – Charter School Director

Dr. Knickrehm introduced the PRTA staff and then introduced the board members.

Meeting called to order by Chair Thayn at 4:07 p.m. Greg Butcher, Robert Salisbury and Wade Carter were in attendance. Trustees Renfro and White were absent. Culinary Arts teacher, Greg Butcher, provided an overview of his program. Student demand is increasing, but space restrictions limit the number of students he can accommodate each semester.

CALL TO ORDER:

- Pledge of Allegiance
- Agenda Adjustments /Approval
 - Adjustments: Additions
 - Resignation of Vickie Renfro
 - Agenda items
 - Moved by Trustee Gerrard and 2nd by Trustee Ness to approve agenda with additions. Motion unanimously passed.
- Minutes Adjustments /Approval
 - Page 3, correct first sentence: exchange placement of “than” and “that”
 - Moved by Trustee Jenkins and 2nd by Trustee Ness to approve August Board Minutes as corrected. Motion unanimously passed.
- Financial: Treasurer Zipf
 - Bills: Reviewed and presented by Dr. Knickrehm
 - Moved by Trustee Rush and 2nd by Trustee Zipf to pay August Accounts Payable. Motion unanimously passed.



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REPORTS:

- PR2TA Administrator Report: Dr. Knickrehm
 - PTS programs all pass the state audit
 - Final Lease agreement was sent to Board for preview. The only change is that it will be renewed annually. It is a flat rate lease, utilities included.
 - Mr. Salisbury presented information on robot arms. The work center will need one for the engineering program. Prices are increasing monthly so purchasing one soon is prudent. Therefore,
 - **Trustee Rush moved and Trustee Jenkins seconded the motion to add "Purchase of Robot Arm" to the action agenda. Motion carried. Trustee Rush then moved that the 6 axes refurbished robot arm be purchased from Robot Worx for \$7,900 plus shipping. Motion seconded by Trustee Jenkins and unanimously carried.**
 - Enrollment is up slightly. Weekly enrollment figures are taken from Infinite Campus by Brandy Marquez. This helps EHS, also.
 - Articulation of the Sports Medicine program with CSI is in progress. This program may become a precursor for the physical therapy assistant course.
 - Jim Correia will report at the October meeting. There were no problems with the audit.
 - More space is needed for the Sports Medicine program. ESD has collaborated with PRTA to provide space for the CNA program at the Butte View Complex. This helps our students as well as adults in the community complete training.
 - Several PRTA staff members are currently in training. Thanks to Trustee White's network of contacts, Today's Class, an interactive online program, is being provided to PRTA free of charge.
- Emmett School District Report: Superintendent Rush
 - No Report
- Legislative Report: Senator Thayn
 - None

INFORMATION ITEMS/ DISCUSSION ITEMS:

- The committee to develop a plan for Standing Committees has not yet met. They will meet and report at the next meeting.
- The resignation of Trustee Renfro was discussed. Regret was expressed that she will no longer be on the Board. For now the position will be left vacant. PRTA is still hopeful that classes can be provided to HSB students. We will follow-up at the next meeting.
- Agenda Items – Trustee Gerrard wondered who is responsible for agenda development. We will discuss this and assign responsibility at the next meeting.



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ACTION ITEMS:

- Financial report by Jim -- No report available yet
- Network Configuration – A productive meeting was held, but no decision yet.
- Work center lease – **Trustee Zipf moved to approve the lease presented which will be subject to annual renewal. Trustee Ness seconded the motion, which was unanimously approved.**

A motion to adjourn was made at 5:30 by Trustee Rush and 2nd Trustee Jenkins. Motion passed.

INFORMATION ITEMS/ DISCUSSION ITEMS for October:

- Standing Committees
- Agenda Development
- Classes for HSB students

ACTION ITEMS for October:

- Financial Report
- Operating Agreement with ESD
- Student Handbook
- Teacher Handbook
- Board Vacancy