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Payette River Regional Technical Academy

BOARD MINUTES

October 1, 2013

4:00 P.M. – REGULAR MEETING

PR2TA Room M-6

721 W 12th Street, Suite A

Emmett, ID 83617

Board of Trustees

Steven Thayn – Board Chair
Ted Zipf, MD PhD. – Treasurer
Susan Jenkins – Secretary
Wayne Rush – Board Trustee
Rhoda Gerrard – Board Trustee
Nancy Jo Ness – Board Trustee
David White – Board Trustee
William Knickrehm, J.D. – Charter School Director

Meeting called to order by Chair Thayn; PRTA Financial Consultant Jim Correia, PRTA teacher Patty O'Maley, PRTA IT Supervisor Tom Morin, ESD Trustee Manuel Guzman, and EHS Principal Wade Carter in attendance. Trustees White and Ness absent.

Business teacher, Patty O'Maley, provided an overview of the current PTE Business Technology Program including Advisory & Steering committees and Student Organization officers. In addition, Ms. O'Maley shared her experience this summer as an attendee at the High School of Business Conference in Indianapolis, explaining the rigor and requirements of the program and college credit options for high school students. High School of Business is an accelerated business administration program for tomorrow's MBAs. Ms. O'Maley explained that both she and Mrs. Obermeyer are enthusiastic but cautious concerning implementation of HS for Business program as it will take time to build all the courses.

CALL TO ORDER:

- Pledge of Allegiance
- Agenda Adjustments /Approval
 - Adjustments: Additions
 - No corrections
 - **Moved by Trustee Jenkins and 2nd by Trustee Zipf to approve Agenda. Motion carried.**
- Minutes Adjustments /Approval
 - No corrections on September Minutes
 - **Moved by Trustee Jenkins and 2nd by Trustee Zipf to approve Minutes. Motion carried.**



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- Financial: Treasurer Zipf
 - Bills: Reviewed and presented by Trustee Zipf and Dr. Knickrehm
 - **Moved by Trustee Gerrard and 2nd by Trustee Rush to pay September Accounts Payable. Motion carried.**
 - Jim Correia reviewed and discussed the Payette River Regional Technical Academy financial statements, year ended June 30, 2013, report.
 - The auditor's report was prepared by Quest CPAs, P.C. and filed with the State Department of Education on October 1, 2013.
 - Comments and Recommendations noted:
 - Segregation of duty if benefits are deemed by management to outweigh costs;
 - PRTA's "...excellent financial performance during a difficult year for schools...", and "...keep doing what you are doing..."
 - Complete report on file with State and PRTA.
 - Contents insured.
 - Funding between ESD and PRTA back on table after reading latest Operation Agreement submission prepared by Mr. Rush.
 - PRTA AYP status and star rating 4 points

REPORTS:

- PR2TA Administrator Report: Dr. Knickrehm
 - Work Center update
 - Printing
 - Robotic Arm
 - Laser Cutter
 - PRTA Informational meetings TBA
 - Standing Committee notes:
 - PRTA Operational Agreement Committee (Zipf, Ness, White, Knickrehm) and ESD Committee to meet and discuss with report to Boards by November board meetings
 - PR Committee
 - Newspaper articles outlining PRTA programs and options being submitted every 2nd week to Emmett Messenger
 - PRTA/CWI Health Professions program open house
 - Trustee Ness and Dr. Knickrehm met with NASA Astronaut and BSU Faculty Barbara Morgan
 - Mr. Salisbury. PRTA Engineering Teacher and Mrs. Salisbury, PRTA Graphic Communications Teacher are now Adjunct Professor for LCSC Solid Works and Graphic Communications programs for delivery to 13 Idaho schools.
 - St. Maries and Grangeville currently enrolled



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- Information Technology update
 - Paul Peterson and Tom Morin discussing implementation plan.
 - Mr. Rush requested another meeting TBA with ESD Tech Director Loftus
 - PRTA new inventory system, FATS, running and updating information
- Emmett School District Report: Superintendent Rush
 - ESD in good shape due to Levy passing
 - November Board Meeting budget meeting
- Legislative Report: Senator Thayn
 - Common Core
 - Topic for 2014 Legislative session
 - Working to widen discussion and understanding of issues
- Discussion and Information Item: Trustees
 - PRTA Board vacancy
 - **Trustee Zipf moved and Trustee Rush seconded the motion to accept Ms. Renfro's resignation from the PRTA School Board. Motion unanimously carried.**
 - Vacancy options
 - To fill or not
 - Areas outside radius could meet via teleconferencing: IEN
 - Chairman Thayn will visit with HSB HS Principal to see if interested in vacancy

EXECUTIVE SESSION: None

Note: In accordance with Idaho Code Sections 67-2340 through 67-2346, a motion is requested to recess this open meeting and convene into an executive session for the purpose of discussion matters pertaining to negotiations for property acquisition, labor agreements, trade or commerce; for personnel matters; for legal matters; for discussion of records which cannot be made public; and/or for student matters. Following discussion, the Board will reconvene into an open session to take any Board action necessary on matters discussed in the closed meeting.

INFORMATION ITEMS/ DISCUSSION ITEMS:

- **Work Center Security**
- **Agenda Development**
- **Standing Committees Updates**

ACTION ITEMS:

- **Network Update**
- **Operating Agreement**
- **Board Vacancy**
- **Informational Meetings**
- **Student Handbook**
- **Teacher Handbook**



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Note: Because of the need to efficiently conduct its business within the available time, to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

Moved to adjourn by Trustee Zipf and 2nd Chairman Thayn. Motion passed.