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# Payette River Regional Technical Academy

## BOARD MINUTES

**January 16, 2014**

4:00 P.M. – REGULAR MEETING

PR<sup>2</sup>TA Room M-6

721 W 12<sup>th</sup> Street, Suite A

Emmett, ID 83617

### Board of Trustees

Steven Thayn – Board Chair  
Ted Zipf, MD PhD. – Treasurer  
Susan Jenkins – Secretary  
Wayne Rush – Board Trustee  
Rhoda Gerrard – Board Trustee  
Nancy Jo Ness – Board Trustee  
David White – Board Trustee  
William Knickrehm, J.D. – Charter School Director

Meeting called to order by Trustee Jenkins; Trustees Zipf on conference call and EHS Principal Wade Carter in attendance. Chair Thayn absent.

### **CALL TO ORDER:**

- Pledge of Allegiance
- Agenda Adjustments /Approval
  - Adjustments: None
  - **Moved by Trustee Gerrard and 2<sup>nd</sup> by Trustee White to approve Agenda. Motion carried.**
- Minutes Adjustments /Approval
  - Correction to December Minutes to remove “Consider”, and add “was distributed” under Operating Agreement discussion.
  - **Moved by Trustee Zipf and 2<sup>nd</sup> by Trustee White to approve December Minutes with correction. Motion carried.**
- Financial: Treasurer Zipf
  - Bills: Reviewed and presented by Dr. Knickrehm and Trustee Zipf
    - Board discussion concerning PRTA Work Center December Power and Propane expenses billed by Meyer Industries. Board agreed to pay but requesting an audit of billing, review memorandum of understanding.
  - **Moved by Trustee White and 2<sup>nd</sup> by Trustee Gerrard to pay Accounts Payable. Motion carried.**



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### REPORTS:

- PR2TA Administrator Report: Dr. Knickrehm
  - Both Emmett High School and PRTA are ready for the January, 2014 Advanced Ed audit.
  - PRTA also scheduled for Professional-Technical School Audit, and Family Consumer Science and Engineering Program Audits in January.
  - Student Handbook and Teacher Handbook Revision will remain the same but scheduled to be revised sometime in the Spring/Summer 2014 according to Mr. Carter.
  - Fractional Attendance concerns discussed with Correia, Rush and Knickrehm meeting.
    - Possible solutions and options reviewed and discussed.
    - According to Sen. Thayn, law scheduled to change during 2014 Legislative Session
- Emmett School District Report: Superintendent Rush
  - Fractional Attendance discussed with State Superintendent officer Tim Hill with reporting to stay the same.
  - Emmett School District Board will discuss Operating Agreement during February ESD Board meeting.
  - Board reminded of Oversight Agreement:
    - Legislation passed by Senate and House and signed by Governor in 2013.
    - Deals specifically with governance and oversight components of Idaho Charter School laws.
- Legislative Report: Senator Thayn
  - Senator Thayn in Committee: No Report
- Discussion and Information Item: Trustees
  - **5:40 PM: Moved by Trustee Rush and 2<sup>nd</sup> by Trustee White to move forward with proper documentation for termination of Employee X. Motion carried.**
  - Operating Agreement reviewed and amended:
    - Policy and Procedures: 2014 – 2015 Student and Teacher Handbook in concert with ESD/PRTA;
    - Counseling: Remove sentence discussing “Go-On Campaign”.
    - **Moved by Trustee Zipf and 2<sup>nd</sup> by Trustee Rush to distribute Operating Agreement as discussed and amended, to Emmett School District Board and let Emmett School District Board discuss points and reconvene with PRTA Board. Motion carried.**
  - Work Center visit scheduled for Friday, February 7<sup>th</sup>, 2:00 PM.

### EXECUTIVE SESSION: Personnel

- **5:12 PM: Moved by Trustee Ness and 2<sup>nd</sup> by Trustee White to move into Executive Session for Personnel discussion. Motion carried.**



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## **Payette River Regional Technical Academy**

- **5:38 PM: Moved by Trustee Rush and 2<sup>nd</sup> by Trustee Zipf to exit Executive Session. Motion carried.**

**Note:** In accordance with Idaho Code Sections 67-2340 through 67-2346, a motion is requested to recess this open meeting and convene into an executive session for the purpose of discussion matters pertaining to negotiations for property acquisition, labor agreements, trade or commerce; for personnel matters; for legal matters; for discussion of records which cannot be made public; and/or for student matters. Following discussion, the Board will reconvene into an open session to take any Board action necessary on matters discussed in the closed meeting.

### **INFORMATION ITEMS/ DISCUSSION ITEMS:**

- **Work Center Visit**
- **Operating Agreement**

### **ACTION ITEMS:**

**Note:** Because of the need to efficiently conduct its business within the available time, to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

**Moved to adjourn by Trustee Jenkins and 2<sup>nd</sup> Trustee Ness. Motion passed.**