



www.pr2ta.com

Payette River Regional Technical Academy

BOARD MINUTES

May 2, 2014

3:00 P.M. – REGULAR MEETING

Work Center

2447A West Hwy 52

Emmett, ID 83617

Board of Trustees

Steven Thayn – Board Chair

Ted Zipf, MD PhD. – Treasurer

Susan Jenkins – Secretary

Wayne Rush – Board Trustee

Rhoda Gerrard – Board Trustee

Nancy Jo Ness – Board Trustee

David White – Board Trustee

William Knickrehm, J.D. – Charter School Director

CALL TO ORDER:

Meeting called to order by Chair Thayn at 4:10 p.m. Trustees Jenkins and Ness were absent. Dr. Cindy Roberts, ESD, attended.

Two items were added to the agenda under Information/Discussion: 1. Cost of retainer for Jim Correia and 2. Sale of the Emmett sawmill. **Moved by Trustee White and 2nd by Trustee Zipf to approve Agenda with adjustments. Motion carried.**

One clarification to page 3 of the minutes was made. "Trustee Gerrard asked to be invited to PRTA *when special events are scheduled.*" **Moved by Trustee Zipf and 2nd by Trustee Rush to approve April 4 minutes with the correction. Motion carried.**

Trustee Zipf reviewed the bills. Carl Perkins and PTE funds are being spent. Funds are also being used for professional development to allow several staff members to attend summer conferences. A question arose about sharing travel expenses for the year book workshop with Emmett High School. **Moved by Trustee White and 2nd by Trustee Gerrard to pay Accounts Payable. Motion carried.**

REPORTS:

The final Advanced Ed Report extended accreditation for five years. A professional development plan is being implemented to address items in the report. Since all staff cannot travel to the summer conference, a trainer will come to PRTA in August to train here. The staff received high recognition in the report. Trustee White recommended sending a letter to teachers acknowledging this, and thanking them for their excellent



www.pr2ta.com

Payette River Regional Technical Academy

work. Other members concurred. Chair Thayn asked Trustee White to take the lead in drafting this letter to the staff.

INFORMATION ITEMS/ DISCUSSION ITEMS:

Upcoming Dates: The PRTA June board meeting and budget hearing will be **Monday, June 9th, at 3 p.m.** at the work center. The PRTA Annual Board Meeting will be **Wednesday, July 2nd, 4 p.m.** at PRTA M-6. Graduation is Saturday, May 24th @ 1:00 p.m. at the Idaho Center, Nampa. There is a \$5.00 fee per car.

Dr. Knickrehm discussed possible ways to meet PRTA's staffing needs. He is planning to transition into retirement and PRTA's IT vacancy needs to be filled. Bill proposed recruiting Pat Goff to do IT work and serve as an assistant principal. Another option would be to hire current interns who are graduating from CWI this semester. Trustee Rush suggested that since IT is an expensive area, perhaps sharing IT staff between PRTA, ESD and Gem County would help solve the problem. Chair Thayn asked Wayne to discuss this concept of shared IT service with the City/County and report back at our June meeting.

Dr. Knickrehm also discussed the low enrollment in sports medicine and the difficulty of hiring a teacher for the program. The athletic trainer stipend adds to the expense. Trustee Rush passed out a report from EHS principal, Wade Carter, showing student interest in Health Occupations is high for the 2014-15 school year. **Trustee Rush moved to continue the sports medicine program; and to declare a hiring emergency in the area of Sports Medicine in order to fill this position.** Chair Thayn seconded the motion and it carried.

Dr. Knickrehm also wondered about moving students enrolling as a Teacher Aid into PRTA where they could earn credit in an enhanced program. Trustee Rush stated that it would be hard for the district to absorb additional student losses with the current budget shortfall.

Dr. Knickrehm and Dr. Roberts are working on a PRTA Professional Development Plan. The trainer from Technology Centers that Work will continue to provide training on in-service days next year.

The Work Center lease has been revised. PRTA is now responsible for paying the utilities.

A work session to finalize the Operating Agreement with ESD will be set by Dr. Knickrehm and Trustee Rush. Board members are encouraged to attend.

Chair Thayn reported on the Emmett sawmill sale which has just been finalized. There will be an addition to the tax base from this facility. He wonders what possibilities there are for PRTA to partner with this business. Working with the community is important for PRTA as



www.pr2ta.com

Payette River Regional Technical Academy

we encourage kids to get certifications which lead to jobs and/or more education. Mayor Butticci is still interested in promoting a continuing education program in Emmett.

Chair Thayn asked about the retainer for Jim Correia, noting that he had come to PRTA when there were severe financial problems. Trustee Zipf assured the group that this was still a good expenditure of funds. Trustee Rush would like to have a regular budget expenditure sheet, either monthly or bimonthly. Other board members agreed.

ACTION ITEMS:

The Performance Certificate was discussed. The Advanced Ed Report may have items which could be used as reasonable measurements of success. Dr. Knickrehm will present the Performance Certificate to the ESD Board at their May 8 meeting.

For June Meeting agenda

INFORMATION ITEMS/ DISCUSSION ITEMS:

- 1. Partnering with County/City on IT staffing**
- 2. Budget Hearing**
- 3. Advanced Ed Report, Part II Conclusion**

ACTION ITEMS:

- 1. Approve Performance Certificate**