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Payette River Regional Technical Academy

BOARD MINUTES

October 11, 2016

3:30 P.M. – BOARD MEETING

PR²TA Room M-6

721 W. 12th Street

Emmett, ID 83617

Board of Trustees Present:

Steven Thayn – Board Chair
Susan Jenkins – Vice Board Chair
Ted Zipf, M.D PhD. – Treasurer
Nancy Jo Ness – Secretary
Jay Hummel – Board Trustee
Michelle Davelaar – Board Trustee
David White – Board Trustee

Administration Present:

Pat Goff – PR²TA Superintendent/Principal
Chris Yorgason, J.D. – PR²TA Legal Counsel
Jim Correia - PR²TA Comptroller

CALL TO ORDER at 3:37 p.m.:

- Pledge of Allegiance
- Agenda Adjustments /Approval – It was requested that we add a presentation by Dave White on the Aeronautics Technology program and add a request by Dave White to establish a performance evaluation process for Bill Knickrehm's new position.
- Approve of Agenda – **Trustee White moved and Trustee Ness seconded that we approve the agenda with additions. Motion passed unanimously.**
- Approve of Minutes – Trustee Hummel requested that we correct the spelling of his name. **Trustee Zipf moved and Trustee Davelaar seconded that we approve the September minutes with the name correction. Motion passed unanimously.**
- Bills – Trustee Zipf reported that routine bills were paid on time. Pat Goff reported that PR²TA will be transitioning from Wells Fargo to another bank for credit cards to capture travel miles and other benefits and a credit union by December 1, 2016 or January 1, 2017. **Trustee White moved and Trustee Ness seconded that we approve the September bills as presented. Motion passed unanimously.**



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REPORTS:

- Admin Report—
 - 2016-17 Occupational Stipends for PR²TA Staff: Pat Goff presented a list of teachers' proposed stipends and their purpose. **Trustee White moved and Trustee Ness seconded that we approve the stipends and submit a congratulatory letter from the board to the teachers. Motion passed unanimously.**
 - Mr. Goff reported that the State Division is pushing badges and articulation with colleges. Staff went through CIS training on CTE and FAFSA. \$10,000 extra funding for counseling and scholarships.
 - Pauline is working above her job classification.
 - Continuous Improvement Plan that is moving forward. The state report is due at the end of the year.
- PR2TA Audit Review, Jim Correia (Audit Binder in Board Packet). School is in good financial shape. We are making progress toward funding a classroom building. Tax return was included in the audit report. **Trustee Zipf moved and Trustee Jenkins seconded that we accept the audit for the 2015-16 school year. Motion passed unanimously.**

INFORMATION ITEMS/ DISCUSSION ITEMS:

- November Board Meeting Tuesday, November 8, 2016 at 3:30.
- Emmett School District Board Meeting Thursday, November 10th at 7:00 p.m.
- Parent Teacher Conferences Wednesday, October 19 and Thursday, October 20, 2016, 5:00-8:00 p.m.
- No School Friday, October 21, 2016 Teacher Trade Day.
- FFA Nationals October 17-October 22, 2016 in Louisville, KY.
- Report by Trustee White on Aeronautics Technology program – Trustee White passed out a handout on the school. He would like the board to review the handout and provide questions about the program that he can have answers for at the next meeting. Some discussion about this request and the overall interest in the entire Emmett community. This could be a project that Bill Knickrehm can work on since there is interest beyond the public schools in this proposal.

ACTION ITEMS:

- Pat Goff and Jay Hummel presentation on HB 630. Based upon the type of certification of individual teachers, some teachers qualify for the salary increase as established by the state and others do not. For the sake of staff unity, Mr. Goff would like to provide the salary to all teachers at PR2TA. There was discussion of pros and cons of increasing all teachers' salaries. **Trustee Jenkins moved and Trustee White seconded that PR2TA increase the pay of the teachers who do not have the Occupational Specialist Certification to the same level as the Occupational**



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Specialist Certified teachers. Roll Call vote taken: Steven Thayn – no; Susan Jenkins – yes; Ted Zipf – yes; Nancy Ness – yes; Jay Hummel – yes; Michelle Davelaar – yes; David White – yes. Motion passed.

- **Add establishing goals and objectives for the Director of Innovation position for next month's agenda.**

Note: Because of the need to efficiently conduct its business within the available time, to deal with situations where unexpected issues arise and/or where the Board needs to address issues not on the Agenda, the Agenda may be modified either before or at the meeting.

EXECUTIVE SESSION at 5:30 p.m.: Trustee Jenkins moved and Trustee White seconded that we move to executive session. Motion passed unanimously.

- **Discussion of personnel issues. We moved out of executive session at 5:52 p.m.**

Note: In accordance with Idaho Code 74-206(1) (b), a motion is requested to recess this open meeting and convene into an executive session for the purpose of discussion matters pertaining to negotiations for property acquisition, labor agreements, trade or commerce; for personnel matters; for legal matters; for discussion of records which cannot be made public; and/or for student matters. Following discussion, the Board will reconvene into an open session to take any Board action necessary on matters discussed in the closed meeting.

- **Trustee Zipf moved and Trustee Davelaar seconded that PR2TA forward the Notice of Claim filed by Employee A to ICRMP. Motion passed unanimously.**

ADJOURN 5:53 p.m.: Trustee Davelaar moved and Trustee Hummel seconded that we adjourn. Motion passed.